



**DATE:** November 21, 2003

**TO:** District Engineers  
District Field Engineers  
Resident/Project Engineers  
District Construction Engineers

**FROM:** Gerald D. Dobie  
Engineer of Construction

**SUBJECT:** **Construction Instructional Memorandum 1994-6**  
**Davis-Bacon Act Compliance - Minimum Wage**  
**Rate**  
**Interviews And Certified Payrolls (Supersedes CIM**  
**1993-16)**

The minimum wage rate interviews on all Federally funded projects will be conducted in the same manner this year as last year.

Please make sure to check the note in the project proposal to determine whether or not the project is Federally funded and the Davis-Bacon Act is applicable. Also, check "Notice to Bidders" for the certified payrolls requirement in the project proposal.

Certified weekly payrolls and minimum wage rate interviews will not be required on state funded projects. However, on all such projects, an original and one copy of Form 109 (Weekly Manpower Report) shall be submitted to the resident/project engineer when projects are \$10,000 or more in value and three or more people are employed.

The interview period this year will be during the months of June, July, August, and September. However, on pavement marking, landscaping projects, and other seasonal projects, contractor's and subcontractor's employees shall be interviewed during their seasonal work periods.

Project engineers and resident engineers shall thoroughly examine and compare the Minimum Wage Rate Interview Sheet (Form 1156) with the certified payroll and basic wage rates published in the project proposal. Please make sure that the attached Form 1156 (9/88) is used and that the form is properly completed. Form 1156 can be ordered through the District stock room. The old form (2804) is obsolete and should not be used.

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Any deficiencies or discrepancies must be resolved by the resident/project engineer at the project level. If no resolution is reached within 30 days from the date of notification to the contractor, it should be brought to the attention of the district field engineer. If the problem still cannot be resolved, the operations review section of the construction division and the Financial Services Division should be notified so that further action can be taken. Your best efforts in complying with the subject matter will be expected.

Project/resident engineers are requested to give a copy of this memorandum to the local government engineers so that they are aware of the Davis-Bacon Act and Wage Compliance Requirement.

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Engineer of Construction

attachment

GDD:GCT:srh

|     |                              |                       |
|-----|------------------------------|-----------------------|
| cc: | Lansing Staff Engineers      | H. Linne, Maintenance |
|     | Lansing Staff Technicians    | M & T                 |
|     | G. Taylor                    | MRBA                  |
|     | L. Kinney                    | MAPA                  |
|     | D. Witte, Commisison Audit   | MCPA                  |
|     | D. Bullock, FHWA             | MCA                   |
|     | Engineering Services         | OEO                   |
|     | Design                       |                       |
|     | B. Hayes, Financial Services |                       |

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